

**ADVANCED INFORMATION BULLETIN – SYLLABUS**  
**West Central District III / Southwest District IV**  
**VOLLEYBALL TOURNAMENT**

**Bonney Lake High School**

10920 199<sup>th</sup> AVE. CT. EAST  
BONNEY LAKE, WA. 98391

The Summer-Bonney Lake School District and Bonney Lake High School welcome all the teams playing in the 2022 West Central District and Southwest District 3A Volleyball Tournament. Our tournament staff will work hard to provide a safe and successful tournament for all teams involved. In order to provide the best tournament conditions possible, all school athletic directors and head coaches must read and follow the procedures outlined in the syllabus. We ask that you enter through the pass gate and submit the proper team and supervision pass lists on or before the deadlines.

**Friday, November 11<sup>th</sup>**

12:00 pm: Game 5 (Aux) & Game 6 (main)  
2:00 pm: Game 7 (Aux) & Game 8 (main)  
4:00 pm: Game 15 (Aux) & Game 11 (main)  
6:00 pm: Game 16 (Aux) & Game 12 (main)

**Saturday, November 12<sup>th</sup>**

10:00 am: Game 19 (Aux) & Game 20 (main)  
12:00 pm: Game 21(Aux) & Game 22 (main)  
3:00 pm: Game 24 (Aux) & Game 23 (main)  
5:00 pm: Game 26 (Aux) & Game 25 (main)

**SITE MANAGER**

**Aaron Radford**  
Athletic Coordinator/Dean of Students  
BONNEY LAKE HIGH SCHOOL

**PHONE: 253-891-5712 (WK)**  
253-677-0147 (CELL)  
**EMAIL: aaron\_radford@sumnersd.org**

**IMMEDIATE ATTENTION and ACTION REQUIRED**

**Make copies and distribute this bulletin to the **Principal, Athletic Director and Head Coach****

**E-mail numerical **TEAM ROSTER** to [aaron\\_radford@sumnersd.org](mailto:aaron_radford@sumnersd.org)**

We prefer you update the WPAN with a District format roster and either send that or we can pull it.

**E-mail Supervisory Gate List of school representatives to Aaron, no later than 4:00pm on Thursday Nov. 10.**

**ADMISSION PRICES**

General Admission	\$8.00	(Adults & Students w/o ASB cards)
Students w/ ASB (SR & JR. HI)	\$5.00	
Senior Citizens 62+, Military	\$5.00	
Elementary - Under 12	\$4.00	<b>NO Debit or Credit transactions on site, only online ticketing</b>
Children 5 and under	free	<b>*Additional GoFan processing fees will apply to ticket prices</b>

**Ticketing is exclusively done online through GoFan.** Pre-purchase your online tickets at <https://get.gofan.co/>

**\*\*All students must pay admission, no free entry with ASB for either school.**

**TICKET GATE:** Will open Friday at 10:30am. Will open Saturday at 8:30am

## TOURNAMENT ENTRIES and STATE ALLOCATIONS

*South Sound Conference	5 teams
*North Puget Sound League	4 teams
*Pierce County League	4 teams
*Greater St. Helens League	3 teams (Bainbridge Island could fill one of these 3)

Districts III & IV have a combined **7 entries** into the 3A State Volleyball Tournament to be held at the Yakima Valley SunDome in Yakima on November 17<sup>th</sup> – 18<sup>th</sup>, 2022.

## TEAM INFORMATION

### ROSTER & ELIGIBILITY

We will use your WPA “District” roster form for the Bonney Lake site team check in. Your WCD/SWD “District” Volleyball Roster should be completed and posted on your WPA Volleyball Roster page no later than **Thursday, November 10<sup>th</sup> by 4 pm**. We will pull the rosters off your site. Please note, a team photo is part of the “District” roster page.

### TEAM ENTRANCE

All players, coaches, and managers/trainers must enter the building through the Pass Gate which is located on the front of the gym – near the main entrance.

### TEAM LIMITS

Each team will be allowed a roster of 14 players and 3 coaches, 3 team staff/managers, 1 supervisor, 1 medical. **These numbers are the same as the State Tournament. Only those listed on the official roster will be allowed on the playing floor or team bench.** All players and coaches/team staff/managers should enter together through the pass gate.

### TEAM INTRODUCTIONS

Due to the tournament format (two games being played simultaneously) there will not be player introductions or announcing.

### COURT ASSIGNMENTS

Determined by site manager. The Tournament Director or site manager shall have the authority to make adjustments.

## PASSES and GROUP ACCESS

### ACCEPTED PASSES

WCD Executive Board, SWD Executive Board, District III Lifetime, WCD Eligibility WOA member or observer card, WSSAAA, WSCA Coaches Association. *\*No other league or seasonal passes will be accepted.*

### PASS GATE & PASS LIST

The pass gate will be next to the main ticket entrance. Administrators and Faculty who are on the pass list must be in the area your students/fans are sitting in during matches. Your assistance is valuable and important in maintaining a positive sportsmanship like atmosphere at the tournament. Spectators wishing to leave and return for a later match will be stamped.

Your supervision pass list (attached at the end of this syllabus) must be emailed to Aaron Radford, Site Director, no later than 4:00 PM on **Thursday, November 10<sup>th</sup>** – aaron\_radford@sumnersd.org

## FACILITY INFO and SPECTATOR SEATING

### TRAINING ROOM

The Bonney Lake HS training room will be open to provide ice for teams when requested. The training room is located in the back hall next to the main gym. There will be one certified athletic trainer, provided by Olympic Sport and Spine, to serve team and athlete needs. If you provide your team trainer, please bring your own training supplies.

### LOCKER ROOMS

Locker rooms will be available upon request. Teams should not leave gear or valuables unattended in the locker rooms. They will not be locked and multiple teams will have access to them throughout the two days.

### SPECTATOR SEATING

Main gym spectator seating will be in the large bleachers. The small bleachers behind the scorer's table and team benches will be for team members, officials and event workers only.

Upper gym spectators will be in the chairs that are opposite the team benches and scorer's table. No spectators allowed on the team bench side of either court. Spectators are not allowed on the playing surface at any time. All video-taping must also be done from either the stands or the designated filming areas upstairs adjacent to the stands.

### GENERAL INFORMATION

1. Bands are not permitted at this event.
2. Only an official school banner (made of cloth or vinyl) will be permitted.
3. Artificial noisemakers of any kind are not permitted and may be confiscated by tournament supervisors or tournament staff.
4. Throwing confetti or other materials is not permitted.

### CHEERLEADERS

Cheerleaders will be admitted through the pass gate only and must be in uniform. During matches officials and/or the Tournament Director will determine what areas are suitable for cheer squads. For the safety of everyone involved cheer squads must stay in the designated areas.

### CONCESSIONS

The concession stand in the gym foyer will be open during most of the tournament hours. There will be a hospitality room for coaches and officials ONLY. It will consist of water and snacks.

## MATCH PROCESSES

### OFFICIALS & SCORERS

Officials have been assigned by the WOA to each tournament site. **These officials will serve as game officials and line judges.**

### LIBERO

If your team uses a Libero, then you must provide a libero tracker at the scorer's table. If both teams use a Libero, the home team for the match will be responsible for providing the tracker at the scorer's table. The WCD and Bonney Lake HS will **not** supply a libero tracker. The scoreboards will be operated by tournament staff, however, they will not be the official score of the match. The tournament directors have arranged for official score keepers to be at the scorer's table for each match. They will have the official score.

### GAME BALLS

Game balls will be arranged by the tournament director. All game balls will be WCD approved volleyballs.

## **PRE-MATCH WARM-UP**

*The WIAA state tournament format will be used. We will start with 8 minutes of shared court time, followed by 6 minutes for the visiting team, then 6 minutes for the home team. Hitting or serving the ball into the opponent's court is not allowed during the shared court time. Teams are not allowed to warm-up on the sidelines or endlines while waiting for their court time.*

## **TOURNAMENT RULES**

2022 National Federation rules will be used with the following exceptions:

1. Each match will consist of 3 out of 5 sets. The first four sets to 25 and the fifth set to 15 with no cap. A team must win by 2 points.
2. Each team must furnish their own warm-up balls. Match balls will be furnished by the tournament manager.
3. All game officials and line judges will be furnished by the Officials Association.

## **DESIGNATION OF HOME TEAM**

1. The home team will be the bottom team on each bracket pairing.
2. The home team warms up after the visiting team has their 6 minutes of warm up time.

## **GAMES COMMITTEE**

The Games Committee will include the following:

- Site Manager – Aaron Radford
- Head Official – TBD
- A coach, athletic director, or school administrator present at the game – TBD
- A SSC, PCL, NPSL, or GSHL Athletic Director/volleyball commissioner – available by call if needed.
- Another event staff member – TBD

The Games Committee, composed of at least three of the individuals listed above, will hear and decide on any protest and/or appeal.

## **DIRECTIONS and PARKING**

### **TEAM BUSES & TEAM VANS**

We ask that all team buses drop athletes off in front of the gym (next to the Performing Arts Center ) AND park in the upper lot off of 199<sup>th</sup> next to the baseball field and Tennis courts. The teams will enter through the main spectator entrance of the gymnasium.

### **SPECTATOR PARKING**

Spectator parking is located at the lower lot next to the stadium and gym, off 104<sup>th</sup> or directly in front of the gym. Overflow parking is available in the upper parking lot near the tennis courts and baseball field.

Team Drop off and Pick up, Bus/van and Parking.

### **South from Kent/Auburn/Federal Way:**

Travel south on 167. Take the WA-410 E exit toward Sumner/Yakima. Continue on WA-410 for 5.7 miles. Turn right onto S Prairie Rd E. Turn right onto 200<sup>th</sup> Ave. Ct. East. Go to the first stop light which is 104<sup>th</sup> and turn right. You will pass the SBLSD Maintenance building and Transportation building on the left. Just after those buildings will be our lower parking lot entrance and just pass that, next to the track/field is and access that will take teams to the gym drop off. We ask that vans and buses park in the upper lot after drop off. You can reach the upper lot by driving past the field ticket booth and around the back of the gym. This access road will take you to the upper lot and our baseball field and tennis courts area.

## **I-5 North from Olympia:**

Take exit 127 to merge onto WA-512 E toward Puyallup. Use any lane to merge onto WA-167 N toward WA-410 E/Seattle/Yakima. Use the right two lanes to take the WA-410 E exit toward Sumner/Yakima. Continue on WA-410 for 5.7 miles. Turn right onto S Prairie Rd E. Turn right onto 200<sup>th</sup> Ave. Ct. East. Go to the first stop light which is 104<sup>th</sup> and turn right. You will pass the SBLSD Maintenance building and Transportation building on the left. Just after those buildings will be our lower parking lot entrance and just pass that, next to the track/field is an access that will take teams to the gym drop off. We ask that vans and buses park in the upper lot after drop off. You can reach the upper lot by driving past the field ticket booth and around the back of the gym. This access road will take you to the upper lot and our baseball field and tennis courts area.

Parking for spectators is in the lower parking lot next to the Field or the upper lot in front of the school. This is accessible by taking 200<sup>th</sup> Ave. Ct. East past 104<sup>th</sup> St and turning right at the second stop light, into the main parking lot at Bonney Lake. This entrance is directly across the street from Mountainview middle school.

## **SPECTATOR EXPECTATIONS**

### **STUDENT CONDUCT**

As games are school functions, ALL SPECTATORS are expected to exercise good judgement in their conduct and dress. **UNACCEPTABLE CONDUCT IS CAUSE FOR EJECTION FROM THE PREMISES.** Artificial noisemakers, such as air horns, bells, whistles, etc. are prohibited, as is the throwing of confetti, and/or other objects. Megaphones are to be used by the cheer staff only.

It is important that building **administrators** provide match supervision and promote a safe enjoyable event for everyone. Please remind students to wear shirts, to observe the **school policy** of no body or face paint, no masks, and to observe good sportsmanship. If an issue with one of your students arises we will ask you to address it.

### **DUTIES OF SCHOOL SUPERVISORS**

Report to the event manager at least 30 minutes prior to their team's match.  
Must wear supervisor/school identification so that it is visible and easily seen.  
Sit with your school's student body and fans while your team is competing.  
Be active and visible in the cheering section with your student body and fans during all contests in order to discourage problems.  
Be willing to approach students and/or community members who display inappropriate behavior.  
Notify tournament staff of potential problem individuals.  
Be of assistance as requested by facility security staff or tournament management staff.  
Be sure aisles and stairways are kept clear in the stands.  
Keep your students and fans from entering the court surface.  
Assist in the orderly flow of traffic of fans entering and exiting the facility.  
At the conclusion of your match, assist your school's students and fans in leaving the bleachers.  
Foster the traits of good sportsmanship.

### **ALCOHOLIC BEVERAGES & SMOKING**

**NO ALCOHOLIC BEVERAGES OR SMOKING ALLOWED ON SCHOOL PREMISES.** This includes vape devices or electronic nicotine devices.

# PASS LIST / SIGN-IN FORM

## Bonney Lake High School

School \_\_\_\_\_ Event WCD/SWD Volleyball Tournament Date Nov. 11-12, 2022

(Type or Print)

(Sign-in Signature)

Staff Supervision \_\_\_\_\_

\_\_\_\_\_

Staff Supervision \_\_\_\_\_

\_\_\_\_\_

Staff Supervision \_\_\_\_\_

\_\_\_\_\_

Staff Supervision \_\_\_\_\_

\_\_\_\_\_

Cheer Coach\* (1) \_\_\_\_\_

\_\_\_\_\_

School Press\* (1) \_\_\_\_\_

\_\_\_\_\_

School Photo\* (1) \_\_\_\_\_

\_\_\_\_\_

Video Operator\* (1) \_\_\_\_\_

\_\_\_\_\_

**\*Picture Identification and sign-in required before admittance.**

Send this Pass List Form by 4:00 on Thursday, November 10

to Event Manager: AARON RADFORD, BLHS-AD

E-mail aaron\_radford@sumnersd.org