

2019-20 WIAA DEFINITION OF HARDSHIP

The student must provide information, in detail, as to what hardship condition, as defined below, prevented the student from complying with WIAA rules.

18.25.1 Any waiver of student eligibility regulations shall be based upon extenuating circumstances, beyond the student's, or where applicable, the parents' or legal guardian's control, that are deemed to have significantly influenced or contributed to the student's non-compliance to the eligibility regulation(s) involved.

(The following criteria shall be used to determine if a hardship exists):

- A.** A hardship exists when some unique circumstances concerning the student's physical or emotional status exist and only when such circumstances are not the result of acts or actions by the student or family unit.
- B.** The circumstances must be totally different from those that exist for the majority or even a small minority of students (e.g., usual maturation problems or family situations that do not cause severe and abnormal emotional problems and academic or athletic deficiencies in a school's curriculum or extracurricular activities do not constitute a hardship).
- C.** There must be no reason to believe that the decision and/or the execution of the decision concerning the student's academic status was for athletic purposes.
- D.** The burden of providing evidence that a hardship exists shall be borne by the student.
- E.** There shall be a direct, causal relationship between the alleged hardship and the student's inability to meet the specific eligibility rule(s).

18.25.2 Exceptions to student eligibility regulations based upon a hardship shall be subject to the following limitations:

- A.** Loss of eligibility in itself or an injury in itself that prevents the student from being able to participate are not to be considered hardships. In addition attending a school that does not offer interscholastic activities is not to be considered a hardship, nor shall it justify extending eligibility beyond the four (4) consecutive year period allowed.
- B.** A hardship exception shall not be granted if there is sufficient evidence to make it reasonable to believe that the non-compliance to the eligibility rule in question was motivated by the student's parents or school's efforts to gain a desired athletic outcome or to intentionally circumvent a rule.
- C.** To grant additional eligibility based upon a hardship condition, a student must demonstrate that normal progression towards graduation has been significantly interrupted as a result of either a long-confining illness (which can include a learning disability), an injury, or a family hardship, and that the interruption prevented the student from graduating in four (4) consecutive years.

PLEASE READ THIS (STUDENT/PARENT/GUARDIAN GUIDELINES)

Many appeals are denied because the student, parents or school do not provide documents to support their claims of a hardship. The following are examples of documents that could be important in supporting an appeal:

FINANCIAL HARDSHIP

- Documents that demonstrate a family's loss of income due to employment or other issues (i.e. w-2 forms, pay stubs, income tax returns, letter from employer).
- Documents that demonstrate an increase in expenses (i.e. increase in private school tuition and additional cost, decrease in financial aid.
- Documents that demonstrate unexpected bills (i.e. medical bills or property losses).

HARASSMENT/BULLYING:

- Documents showing that a problem was present at school and attempts to address the problem were made i.e., letters from previous school's teachers, counselors, or administrators.
- Statements from security staff or police reports dealing with incidents of harassment. (social media blogs, messages, text, exchanges dealing with harassment incidents)
- Form 8 of the Student Eligibility Packet

MOVEMENT BETWEEN PARENTS OR CHANGE IN THE FAMILY UNIT

- Documents showing that the birth parents are either **legally** separated or divorced.
- Document showing that a third party has been declared the legal guardian for a complete calendar year. A notarized letter is not enough!
- Documentation showing court appointed placement for a complete calendar year.

MEDICAL/MENTAL/PHYSICAL CONDITION(S)

- If you are claiming that a medical/mental/physical health condition was the cause of a hardship, provide medical records or letters from a licensed health care professional to demonstrate and explain the impact of the condition.
- In the case of special needs student, provide IEP's/504's, school counselor, psychologists reports, and other school district evaluation tools.
- Letters from licensed health care professionals documenting diagnosis and treatment for the student.

******Remember, the burden of proof is up to the student and the family. The committee requires proof and cannot accept the student or the parent's word as fact. Provide documents that support your claims.**

2019-20 WIAA SCHOOL ELIGIBILITY CHECKLIST (TO BE COMPLETED BY ATHLETIC DIRECTOR)

Student Name _____ Date Appellant Notified Ineligible _____

Year of Eligibility 1 2 3 4 5

This checklist is designed for use by school personnel responsible for reviewing and verifying WIAA eligibility requirements. The checklist does NOT include criteria or standards established by individual schools or districts.

Regulation	Standard	Yes	No	Comment or Question
Physical Exam passed and filed 17.11.0	The physical examination shall be valid for twenty-four (24) consecutive months to the date unless otherwise limited by local school district policy or when the physician indicates the physical is only good for less than twenty-four (24) consecutive months.			
Age _____ 18.4.0 Birthdate _____	<u>Fall</u> <u>Winter</u> <u>Spring</u> HS under 20 Sept. 1 Dec. 1 Mar. 1 JH under 16 June 1 MS under 15 June 1			
Regular member of member school. 18.5.0	Enrolled half-time or more, exclusive of interscholastic athletic activities. Enrollment date _____			
Scholarship 18.7.0	Maintain passing grades in a minimum of: 3 classes in a 4 period class schedule or the equivalent credits 4 classes in a 5 period class schedule or the equivalent credits 5 classes in a 6 period class schedule or the equivalent credits 6 classes in a 7 period class schedule or the equivalent credits 7 classes in an 8 period class schedule or the equivalent credits RUNNING START COURSES EQUIVALENT One- 5credit quarter course One high school credit One-3 credit semester course One high school credit			
18.7.1	Seniors on track to graduate may enroll in one less class than the minimum number of classes required for other students. They must maintain passing grades and cannot drop or withdraw from a class to remain eligible.			
Previous Semester 18.8.0	Student has met criteria for a previous semester/trimester.			
Regular Attendance 18.9.0	Student enrolled and in regular attendance the first 15 days of current semester (10 days for trimester).			
Residence 18.10.0	Student resides with parent(s) in this school district and school service area. A school district may be public or private and a private school district shall be considered separate and distinct from a public school district.			
Transferring Students 18.11.0	In order to be eligible for varsity competition, transferring students must meet the transferring student requirements of 18.11.1, 18.11.2, 18.11.3, or be granted a waiver under 18.13.0 and 18.25.0.			
Season Limitations 18.14.0	After entering or being eligible to enter the ninth grade, a student shall have four (4) consecutive years of interscholastic eligibility.			
Sports Participation 18.26.3A	A transferring student has not participated at the school level or club/community equivalent in that sport for one (1) year prior to his/her transfer.			
Illegal Recruiting 24.0.0	Efforts to induce students to enroll or continue to be enrolled in a member school because of the student's special talent or skill is considered recruiting. Recruiting of students or attempted recruiting of students for athletic purposes is prohibited, regardless of their residence.			

2019-20 FORM CHECKLIST (TO BE COMPLETED BY APPELLANT/FAMILY)

Student's Name

Date Enrolled

Current School

Date Appellant Notified Ineligible

You have received this packet of information because you have been declared ineligible according to WIAA Rules and Regulations. The attached forms are to be completed and faxed or mailed to the WIAA District Eligibility Chairperson within the time limits stated below, and include all support documentation as listed below.

FORMS		TO BE COMPLETED BY	MANDATORY FOR
Form 1	What to Expect at the District Hearing	Student/Parent/Guardian	All Appellants
Form 2	Notice of Ineligibility – School Report	School Principal/Athletic Director	All Appellants
Form 3	Student Notification Preference	Student	All Appellants
Form 4	Student Information/Statement	School Principal/Athletic Director	All Appellants
Form 5	Parent/Guardian Statement	Parent/Guardian	All Appellants
Form 6, Part 1	Previous School Statement	School Principal/Athletic Director	Transferring Appellants
Form 6, Part 2	Current School Statement	Previous/Current School Administrator	All Appellants
Form 7	Graduation Plan	School Principal/Counselor	Season Limitation Appellants
Appendix 1	Educational/Cultural Exchange	School Principal/Athletic Director	All Exchange Appellants

*Appendix 1 form must be submitted to the school's designated eligibility chairperson. Form can be found at the WIAA website.

ATTACHMENTS

INSTRUCTIONS

MANDATORY FOR

Complete/Current Transcript

Must Be Attached With Appeal Forms

All Appellants

Other Supporting Documents

May Be Included With Appeal Forms

All Appellants

Note: A check in the amount of \$10.00 made out to the West Central District III (WCDIII) must be received by the Eligibility Chairperson before a hearing can be scheduled.

Jeff Miller
WCDIII Eligibility Chairperson
1402 Lake Tapps Pkwy SE
STE F104 #431
Auburn, WA 98092
Email: jmillerwcd3@comcast.net

Please Print Appellant's Name

Signature of Appellant's Name

Date

Please Print Parent(s)/Guardian(s) Name

Signature of Parent(s)/Guardian(s)

Date

**FORM 2: 2019-20 NOTICE OF INELIGIBILITY AND PETITION FOR DISTRICT APPEAL HEARING
(TO BE COMPLETED BY APPELLANT/FAMILY/ATHLETIC DIRECTOR)**

Print Appellant Name _____

Name of School _____

Appellant's Age _____ Appellant's Date of Birth _____

School District _____

Current Home Address _____ Apt # _____

Year in School 9 10 11 12

City _____ Zip + 4 _____

Please indicate the WIAA activity(ies) that you anticipate participating in and/or continue to participate in:

Parent(s) Name _____

FALL: _____

Parent(s) Home Address (if different from above) _____

WINTER: _____

SPRING: _____

The undersigned has reasonable cause to believe that you are presently ineligible to participate in some or all interscholastic activities under the rules of the Washington Interscholastic Activities Association. The relevant WIAA rules are checked below:

- | | | |
|---|---|--|
| <input type="checkbox"/> Age Limitation – Article 18.4 | <input type="checkbox"/> Student Member – Article 18.5 | <input type="checkbox"/> Scholarship – Article 18.7 |
| <input type="checkbox"/> Previous Semester – Article 18.8 | <input type="checkbox"/> Transfer – Article 18.10/11/13 | <input type="checkbox"/> Season Limitations – Article 18.14* |
| <input type="checkbox"/> Other (Explain) _____ | | |

***NOTE: Season Limitation appellants must provide a written graduation plan signed by a school official, a complete transcript, current school progress report, and attendance record and/or current class schedule.**

Date Appellant notified of Ineligibility: _____ Who Notified Appellant: _____

Have you ever had an athletic appeal before? Yes No Date of Appeal: _____

Indicate reason for prior appeal: _____

Request for appeals must be received by the District Eligibility Chair no later than 3 school business days from the date the student received written notification of alleged ineligibility from the school district superintendent or his/her designee(s). (WIAA Rule 19.3.0)

19.3.1 Failure to request a hearing in the manner hereinafter described within three (3) school business days following the date of receipt of the written notice of alleged ineligibility shall waive the right to a hearing and the appeal procedures that govern determinations of eligibility under the standards established by the WIAA.

Any students who wishes to contest the reason for his/her alleged ineligibility to participate in interschool activities under the eligibility standards established by the WIAA shall be afforded a fair opportunity to petition the appropriate governing board(s) of the WIAA to obtain a full and open review. I fully understand the basis of my appeal must be based on a hardship in which extenuating circumstances, beyond the student's, or where applicable, the parents' or legal guardian's control, that are deemed to have significantly influenced/contributed to the cause of my non-compliance to the eligibility regulation(s) involved.

By submitting Form 2, of the 2019-20 Student Eligibility Packet, I have met the WIAA Rule 19.3.0. In addition I understand that no hearing will be scheduled until I complete and submit the 2019-20 Student Eligibility Packet to the WIAA District Eligibility Chair.

Please Print Appellant's Name _____

Signature of Appellant's Name _____ Date _____

Please Print Parent(s)/Guardian(s) Name _____

Signature of Parent(s)/Guardian(s) _____ Date _____

Please Print Athletic Director Name _____

Signature of Athletic Director _____ Date _____

**FORM 3: 2019-20 STUDENT NOTIFICATION PREFERENCE
(TO BE COMPLETED BY APPELLANT/FAMILY/ATHLETIC DIRECTOR)**

TO BE COMPLETED BY STUDENT: **ONLY SELECT ONE (1) OF THE THREE (3) OPTIONS BELOW:**

Please note if more than one checkbox is selected, all options selected will be disregarded and notification will only be sent to your Athletic Director.

This form will allow you, the student, to select how you would prefer to be notified of the District Eligibility Committees decision of your interscholastic eligibility status. Please seek assistance from your current high school athletic director and/or the WIAA

SCHOOL'S ATHLETIC DIRECTOR

The District Chairperson will email the current school's Athletic Director within five (5) school business days with the copy of the written decision. Should they not receive an email within the five (5) school business days, it is your responsibility to contact the eligibility chairperson to determine why an email was not received.

_____ **Email Address**

_____ **Phone Number**

CURRENT HOME MAILING ADDRESS

A copy of the written decision will be sent by certified mail within five (5) school business days. Please understand that if you are not home to sign/receive the letter it is your responsibility to go and retrieve the letter from your local post office. The first delivery date post marked on the letter will begin your ten (10) school business days to appeal to the WIAA Executive Director.

_____ **Address**

_____ **Apt #**

_____ **City**

_____ **Zip+4**

PRIMARY EMAIL ADDRESS

The District Chairperson will email you within five (5) school business days with the copy of the written decision. Should you not receive an email within the five (5) school business days, it is your responsibility to contact the eligibility chairperson to determine why an email was not received.

_____ **Email Address**

_____ **Please Print Appellant's Name**

_____ **Signature of Appellant's Name**

_____ **Date**

_____ **Please Print Parent(s)/Guardian(s) Name**

_____ **Signature of Parent(s)/Guardian(s)**

_____ **Date**

_____ **Please Print Athletic Director Name**

_____ **Signature of Athletic Director**

_____ **Date**

**FORM 4: 2019-20 STUDENT INFORMATION/PERSONAL STATEMENT
(TO BE COMPLETED BY APPELLANT)**

Name of Appellant

Date of Birth

Person(s) with whom Appellant resides _____ School district in which Appellant resides _____

Is person(s) listed above a legal guardian: Yes No If you selected NO please fill out the box below.

Indicate relationship of Appellant to person(s) with whom he/she resides: _____

Has legal guardian been court appointed? Yes No Date appointed _____

Submit certified copy of court order or letter of guardianship: _____

Date

Is support from parent(s) continuing to Appellant? Yes No

If residing with guardian other than parent(s), please indicate the number of months: _____ and Date: _____

Address of person(s) with whom Appellant resides _____

The following is my statement as to why, under the rules of the WIAA, I should be eligible for interscholastic competition. State in detail what hardship condition, as defined below, prevented student from complying with WIAA rules.

A hardship exists only when some unique circumstances concerning the student's physical or emotional status exist and only when such circumstances are not the result of acts or actions by the student or family unit. Usual maturation problems or family situations that do not cause severe and abnormal emotional problems and academic or athletic deficiencies in a school's curriculum or extracurricular activities do not constitute a hardship. In addition, the WIAA has the ability to waive rules applicable to granting additional playing time and granting such is discretionary based on the individual facts and circumstances of each student.

If additional space is required, please attach and number any additional page(s). Please attach any documentation (e.g., transcript, medical reports, financial reports, police and court records or other materials) that supports the position of the petitioner.

ALL LETTERS SUBMITTED MUST BE DATED AND SIGNED.

Reporting rule violations by member schools - When a school or the WIAA staff becomes aware that a rule has been violated, the offending school principal (or designee) must report the infraction and any action taken by the school in writing within five (5) school business days to: 1) the superintendent of the offending school, 2) the league of school membership for review and action, and 3) the appropriate WIAA District. (WIAA Rule 28.1.0)

The offending school may appeal any league actions, first to the appropriate WIAA District for review and action and, following WIAA District action, to the District Directors and then to the WIAA Executive Board for review and action. (WIAA Rule 28.1.1)

If the participant/parent/guardian provides the school with false information which causes the school to declare the participant eligible, the participant will be declared ineligible for interscholastic competition for a period of one (1) year. The one (1) year penalty begins the day the determination is made that false information had been provided. The one (1) year penalty may be appealed to the WIAA Executive Director. (WIAA Rule 28.4.1)

Signature of Appellant

Date

FORM 5: 2019-20 PARENT STATEMENT TO BE COMPLETED BY PARENT/GUARDIAN/FAMILY MEMBER WITH WHOM APPELLANT RESIDES

Name of Parent(s)

Phone

Cell

Address

Apt #

City

Zip+4

Parent E-mail Address

It is my (our) request that my (our) son/daughter be eligible for interscholastic sports activities. It is my (our) understanding that this statement will become a part of the material presented to the Eligibility Committee to determine whether he/she will be eligible for interscholastic sports activities.

The following is my (our) statement as to why, under the rules of the WIAA, my (our) son/daughter should be eligible for interscholastic competition. State in detail what hardship condition, as defined below, prevented student from complying with WIAA rules.

A hardship exists only when some unique circumstances concerning the student's physical or emotional status exist and only when such circumstances are not the result of acts or actions by the student or family unit. Usual maturation problems or family situations that do not cause severe and abnormal emotional problems and academic or athletic deficiencies in a school's curriculum or extracurricular activities do not constitute a hardship.

In addition, the WIAA has the ability to waive rules applicable to granting additional playing time and granting such is discretionary based on the individual facts and circumstances of each student.

Please attach any documentation (e.g., transcript, medical reports, financial reports, police and court records or other materials) that supports the position of the petitioner. **ALL LETTERS SUBMITTED MUST BE DATED AND SIGNED.**

Reporting rule violations by member schools - When a school or the WIAA staff becomes aware that a rule has been violated, the offending school principal (or designee) must report the infraction and any action taken by the school in writing within five (5) school business days to: 1) the superintendent of the offending school, 2) the league of school membership for review and action, and 3) the appropriate WIAA District. (WIAA Rule 28.1.0)

The offending school may appeal any league actions, first to the appropriate WIAA District for review and action and, following WIAA District action, to the District Directors and then to the WIAA Executive Board for review and action. (WIAA Rule 28.1.1)

If the participant/parent/guardian provides the school with false information which causes the school to declare the participant eligible, the participant will be declared ineligible for interscholastic competition for a period of one (1) year. The one (1) year penalty begins the day the determination is made that false information had been provided. The one (1) year penalty may be appealed to the WIAA Executive Director. (WIAA Rule 28.4.1)

Signature of Parent/Guardian/Family Member

Date

**FORM 6, PART 1: 2019-20 PREVIOUS SCHOOL STATEMENT
TO BE FILLED OUT BY PRINCIPAL/ATHLETIC DIRECTOR OF PREVIOUS SCHOOL**

Name of Student Requesting Eligibility

Current School

WIAA District #

THIS IS NOTIFICATION THAT A FORMER STUDENT AT YOUR SCHOOL WILL BE PETITIONING FOR AN ELIGIBILITY APPEAL HEARING. PLEASE SEND THIS FORM TO THE STUDENT'S CURRENT SCHOOL ATHLETIC DIRECTOR, AND TO THE APPLICABLE ELIGIBILITY CHAIR.

STEP ONE:

Previous School

Name of Principal/Athletic Director

Student's Last Date of Attendance

STEP TWO:

MANDATORY FOR REPLACEMENT YEAR/TRANSFER: STUDENT'S PREVIOUS PARTICIPATION IN ALL SPORTS FOR THE FOLLOWING GRADE LEVELS:

Sport	School	School Year	*Name of the Community/Club Sport
8 th	_____	_____	_____
9 th	_____	_____	_____
10 th	_____	_____	_____
11 th	_____	_____	_____
12 th	_____	_____	_____

It is my understanding that this statement will become part of the material presented to the Eligibility Committee concerning eligibility in interscholastic sports activities. This is my statement relative to the above-named student's request.

STEP THREE:

Are there any conditions of ineligibility that apply to this student (e.g., athletic code violations, school suspensions, scholastic, athletic transfers, or any other condition(s) the eligibility committee should be aware of prior to the district eligibility hearing, etc.)?

- Was there any conflict or dissatisfaction between the student, his/her parents, and the athletic/academic supervisors at the school?
- Was this student recruited to attend another school or was any undue influence exerted upon this student or family to change schools?
- Did this student quit an athletic activity or program while enrolled in your school? If yes, attach explanation to DEC.
- Was this student ever suspended or removed from your school athletic program? If yes, attach explanation to DEC.
- Would the student be prohibited from participation in athletics had they not changed schools? If yes, attach explanation based on your knowledge
- I would like to attend the eligibility appeal hearing for this student.

Send to:

Jeff Miller

WCDIII Eligibility Chairperson

1402 Lake Tapps Pkwy SE

STE F104 #431

Auburn, WA 98092

Email: jmillerwcd3@comcast.net

Signature of Principal/Athletic Director at Previous School

Date

**FORM 6, PART 2: 2019-20 CURRENT SCHOOL PARTICIPATION
TO BE FILLED OUT BY APPELLANT/FAMILY/ATHLETIC DIRECTOR
Mandatory for Replacement Year/Transfer**

Name of Appellant Requesting Eligibility

Date Appellant notified of Ineligibility

Who Notified Appellant of Ineligibility

Current School

WIAA District #

STEP ONE:

Date of Enrollment: _____

Student's athletic history and current participation:

	Sport (s)	School (New)	School Year	*Name of the Community/Club Sport
8 th	_____	_____	_____	_____
9 th	_____	_____	_____	_____
10 th	_____	_____	_____	_____
11 th	_____	_____	_____	_____
12 th	_____	_____	_____	_____

STEP TWO:

It is my understanding that this statement will become part of the material presented to the Eligibility Committee concerning eligibility in interscholastic sports activities. This is my statement relative to the above-named student's request.

If the participant/parent/guardian provides the school with false information which causes the school to declare the participant eligible, the participant will be declared ineligible for interscholastic competition for a period of one (1) year. The one (1) year penalty begins the day the determination is made that false information had been provided. The one (1) year penalty may be appealed to the WIAA Executive Director. (WIAA Rule 28.4.1)

Please Print Appellant's Name

Signature of Appellant's Name

Date

Please Print Parent(s)/Guardian(s) Name

Signature of Parent(s)/Guardian(s)

Date

Please Print Athletic Director Name

Signature of Athletic Director

Date

***COMMUNITY/CLUB SPORT: PARTICIPATION IN TEN (10) OR MORE COACH ORGANIZED (OR LED) PRACTICES OR ONE (1) CONTEST AT THE SCHOOL, CLUB/COMMUNITY EQUIVALENT.**

FORM 7: 2019-20 GRADUATION PLAN ONLY FOR SEASON LIMITATION APPELLANTS

(To be completed by Academic Counselor/Principal)

REQUIRED BY THE ELIGIBILITY COMMITTEE

Name of Student Requesting Eligibility

Current School

School District

Total of Credits Required by School for Graduation

Credits Student Has Earned to this Date

Credits Needed for Student to Graduate

Expected Graduation Date: month/date/year

School Organization: Trimester Semester Block Schedule

List specific classes/credits student needs to graduate. If more space is needed please attach to this form.

Class	Credit Value
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

(Total Credits the Student is Currently Enrolled In)

Plan Monitored By: _____

Title: _____ Telephone: _____

Monitor's E-Mail Address: _____

Date Student Will Complete Requirements: _____

Signature of Academic Counselor/Principal

Date

Signature of Athletic Director

Date

Signature of Appellant

Date

Please Print Parent(s)/Guardian(s) Name

Date

APPELLANT MUST ATTACH: a complete and current school progress report, attendance and/or current class schedule.

FORM 8: 2019-20 HARRASSMENT/INTIMIDATION/BULLYING (HIB)

(To be completed by Principal of high school appellant claims Harassment/Intimidation/Bullying took place)

For an action to be considered bullying, it needs to meet the following definition:

“Harassment, intimidation, or bullying means any intentional electronic, written, verbal, or physical act, including but not limited to one shown to be motivated by the perpetrator’s perception of the victim's race, religion, ancestry, national origin or ethnicity, gender, sexual orientation, age, or mental, physical, or sensory handicap or other distinguishing characteristics, when the intentional electronic, written, verbal, or physical act” (OSPI):

- Physically harms a student or damages the student's property; or
- Has the effect of substantially interfering with a student's education; or
- Is so severe, persistent, or pervasive that it creates an intimidating or threatening educational environment; or
- Has the effect of substantially disrupting the orderly operation of the school.

Does your school have an anti-bullying policy and procedures?

Quick statement:

- Yes, I was aware of the appellant’s issue with harassment/intimidation/bullying. The issue was investigated and it was concluded that no harassment/intimidation/bullying took place. Please attach the report.
- Yes, I was aware of the appellant enduring harassment/intimidation/bullying. The issue was investigated, and, it was determined that harassment/intimidation/bullying took place. Please attach the report.
- Yes, I was aware of the appellant’s issue with harassment/intimidation/bullying. The issue was investigated and it was determined that harassment/intimidation/bullying took place. The school is actively trying to resolve the situation. Please attach the report.
- No, I was not aware of harassment/intimidation/bullying.

Signature of Academic Counselor/Principal

Date

Signature of Appellant

Date

Please Print Parent(s)/Guardian(s) Name

Date